

Online Journalism Team

Adviser – oversees the entire project and handles any of the necessary finances involved. An adviser can also encourage the newspaper staff to meet deadlines as well as liaison with the school administration.

Editor – is the student who is in charge. The editor will be in charge of deciding what goes into the paper, where it goes and who writes what. The editor will also approve pictures and other graphics that go into the newspaper and make sure required releases are signed. In the final review, the editor will approve the layout and design of the newspaper. The editor may also write some of the articles or do some of the other duties of the staff as needed.

Photographers – These individuals can also be writers, but they take pictures and video. They go to the various school functions and take pictures specifically for the newspaper. However, you can get photos from anywhere, even classmates who snapped a few pictures while present. Be aware that some students may not want their picture placed in the newspaper, and with school privacy laws, you may need an image release form” to get permission first.

Layout and Graphic Design Artist – These students layout the newspaper, make things look neat and organized, create the artwork, logos, and may build ads if we have advertisers.

Promoter – These students will manage social media and work to build the newspaper’s presence at the school and within the larger community.